



Create a Microsoft Live Account

STS Consulting uses Microsoft Office365 to securely process payment requests. In order to access the site, you will need a Microsoft Account. These accounts are free, and you may already have one. They are used for Hotmail, Xbox, and other Microsoft properties. If you do not have an account, it's easy to create.

How to Create a Microsoft Live Account

1. Visit [Microsoft](#) and create a Live Account by visiting [here](#).
2. Complete the form presented.

Note: You can enter the same email address that you use every day. This does NOT create a new email address for you. This form allows you to simply use your current email address as the user name for the Live Account.



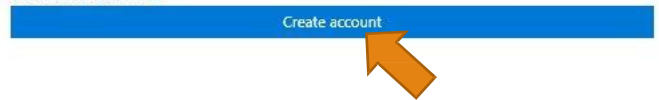
Create an account

You can use any email address as the user name for your new Microsoft account, including addresses from Outlook.com, Yahoo! or Gmail. If you already sign in to a Windows PC, tablet, or phone, Xbox Live, Outlook.com, or OneDrive, use that account to [sign in](#).

First name	Last name	
<input type="text"/>	<input type="text"/>	
User name		
<input type="text" value="someone@example.com"/>		
Get a new email address		
Password		
<input type="password"/>		
8-character minimum; case sensitive		
Reenter password		
<input type="password"/>		
Country/region		
<input type="text" value="United States"/>		
Birthdate		
<input type="text" value="Month"/>	<input type="text" value="Day"/>	<input type="text" value="Year"/>
Gender		
<input type="text" value="Select..."/>		
Help us protect your info		
Your phone number helps us keep your account secure.		
Country code		
<input type="text" value="United States (+1)"/>		
Phone number		
<input type="text"/>		

3. Once complete, click "Create Account."

Clicking Create account means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).



After submitting the form, check your email inbox for a validation email. Click the link in the email to validate your email address. Then access your client portal by signing in using the email address and password you selected when creating a Microsoft Live Account.

